**Executive Regional Directors**

**Weekly PLC Team Meeting**

**July 30, 2013**

**Guiding Question:** How do we lead implementation of the MCPS 21st Model of Education, meet the five District goals using the Professional Learning Communities model (DuFour, et al)?

**Long-term targets:**

* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Consistently and fully implement the PLC structure district-wide
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Create structure for ERD weekly meetings that models expectations we have for principals and PLC teams
* Review and revise draft agenda for meetings with Alex, July 30 and 31
* Review and revise draft agenda for PLC Leadership team meeting on August 12
* Review and revise draft plan, timeline, and dates for Regional Principal’s PLC focused on Data Wise
* Revisit monthly grade-level principal meetings
* Update on progress of Leadership Team Celebration planned for August 22

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **9:30-9:35** | Review and revise agenda |
| **9:35-9:45** | Reading |
| **9:45-10:00** | Create structure for ERD weekly meetings that models expectations we have for principals and PLC teams:   1. Create ERD norms and responses when norms are not followed 2. Determine ongoing roles and timelines for serving in roles for ERD meetings    1. Agenda setting/creation    2. Reading    3. Facilitator/time-keeper    4. Note-taker 3. Communication: Decide on themes of regular updates for ERD weekly meetings, e.g. Mark: Capstone Projects, Heather: Healthy Kids Summit, Karen: District PLC Leadership Team (formerly TSSS) |
| **10:00-10:10** | Review and revise draft agenda for meetings with Alex, July 30 and 31 |
| **10:10-10:20** | Review and revise draft agenda for PLC Leadership team meeting on August 12 |
| **10:20-10:30** | Review and revise draft plan, timeline, and dates for Regional Principal’s PLC focused on Data Wise |
| **10:30-10:40** | Revisit monthly grade-level principal meetings: how do we have Alanna focus these meetings on CCSS while also honoring high school principal’s request to meet with us for THEIR agenda items? |
| **10:40-10:45** | Update on progress of Leadership Team Celebration planned for August 22 |
| **10:45-11:00** | Address other items not on agenda |